


## The Senate

STATE CAPITOL  
HONOLULU, HAWAII 96813

March 11, 2020

### MEMORANDUM

TO: All Department Heads

FROM: Senator Donovan M. Dela Cruz, Chair  
Senate Committee on Ways and Means 

RE: Senate Briefing: COVID-19 State of Hawai'i Response Plan





Thank you for meeting. It was critically important to have departments assembled together to get an understanding of what each department is doing to address COVID-19 and how we intend to safeguard the public and our employees. It was very apparent that we lack coherence and alignment in leading our State through this pandemic and the aftermath that this catastrophic health crisis will create. We have a responsibility to provide our public agencies, businesses and the communities with clear direction and instructions on how we as a State will proceed in the containment of the current COVID-19 cases and the prevention of any future ones. We must move with great urgency and intentionality and provide a structure and a way forward for our citizens to safeguard themselves, our communities and our islands.

Recognizing the dire state of affairs and the need to communicate and coordinate, each department expressed its commitment to execute the following:

1. Review the attached Washington State CEMP NPI Policy and Implementation Playbook and submit department mitigation protocols and activities to my office via email at [sendelacruz@capitol.hawaii.gov](mailto:sendelacruz@capitol.hawaii.gov) and CC the Ways and Means Committee Clerk at [d.wicker@capitol.hawaii.gov](mailto:d.wicker@capitol.hawaii.gov) by **4:00 p.m. Friday, March 13, 2020.**

2. All departments will clearly articulate their mitigation protocols and activities for the COVID-19 various threat levels as outlined by the CDC: <https://www.cdc.gov/coronavirus/2019-nCoV/travelers/index.html>. Currently, the United States risk level: Risk limited community transmission.

#### **Risk Assessment Level for COVID-19**

-  Widespread sustained (ongoing) transmission and restrictions on entry to the United States
-  Widespread sustained (ongoing) transmission
-  Sustained (ongoing) community transmission
-  Risk of limited community transmission

Corresponding mitigation protocols and activities according to level of community transmission or impact of COVID-19 by setting:

<https://www.cdc.gov/coronavirus/2019-cov/downloads/community-mitigation-strategy.pdf>

- Preparedness Phase
  - Minimal to Moderate
  - Substantial
3. A State of Hawai'i Communicable Disease and Pandemic Policy and Implementation Policies and Actions must be created based on the submissions of each Department. This information needs the input of each department and will serve as the guidepost for internal and external communications on statewide policies and protocols.

Please have your staff contact Dane Wicker at 586-6639 if there are questions.

Cc: All Senators